



Rev. 6/2008

PRESBYTERIAN CHURCH (U.S.A.)  
CHURCH LEADERSHIP CONNECTION  
100 WITHERSPOON STREET  
LOUISVILLE, KY 40202-1396  
Toll Free 1-888-728-7228 ext. 8550  
Fax # (502) 569-5870  
www.pcusa.org/clc/

## Church Information Form (Part I) Step 1 of 5

Church/Organization ID 11247  
Church/Organization Name Korean Presbyterian Church of Minnesota  
Mailing Address 5840 Humboldt Ave N  
City Brooklyn Center State MN Zip Code 55430  
Telephone Number 763-560-6699 Fax Number 763-560-2222  
Email kpcm@kpcm.org  
Web site http://www.kpcm.org

## Step 2 of 5

Church Size (Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance 430

Church School Attendance 130

Church School Curriculum \_\_\_\_\_

Check if certified as eligible for participation in the Seminary Debt Assistance Program

## CIF (Part I) - Step 3 of 5

### Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

African American  
 2 Caucasian  
 Chinese  
 Hispanic Mexican/Central American  
 Hispanic Puerto Rican  
 Japanese  
 97 Korean  
 Native American  
 Taiwanese  
 Other Asian  
 1 Other

## CIF (Part I) - Step 4 of 5

Presbytery Twin City Area Synod Lakes and Prairies

### Community Type (select one)

Rural  Village  Town  
 Small City  Suburban  Urban  
 Inner City  College  Recreation  
 Retirement  N/A

## CIF (Part I) - Step 5 of 5

### Clerk of Session Details:

Name Young Sok Kim  
Address 16974 66th PL N  
City Maple Grove State MN Zip Code 55311  
Preferred Phone 763-773-7227 (h for evening), 763-574-5396 (w for day time)  
Alternate Phone 612-750-0885 (c)  
E-mail ysk495@gmail.com  
FAX 763-560-2222 (church)

# Church Information Form (Part II)

## Step 1 of 7

Church/Organization ID 11247

Church/Organization Name, City, State KPCM, Brooklyn Center, MN

**Position To Be Filled** (select one)

- |   |   |
|---|---|
| <input type="checkbox"/> Associate Pastor (Christian Education)     | <input type="checkbox"/> Campus Ministry                              |
| <input type="checkbox"/> Associate Pastor (Youth)                   | <input type="checkbox"/> Chaplain                                     |
| <input type="checkbox"/> Associate Pastor (Other)                   | <input type="checkbox"/> Pastoral Counselor                           |
| <input type="checkbox"/> Associate Pastor (Young Adult)             | <input type="checkbox"/> Church Educator (Non-ordained)               |
| <input type="checkbox"/> Pastor (Solo)                              | <input type="checkbox"/> Youth Director (Non-ordained)                |
| <input checked="" type="checkbox"/> Pastor (Head of Staff)          | <input type="checkbox"/> Administrator                                |
| <input type="checkbox"/> Pastor (New Church Development/Fellowship) | <input type="checkbox"/> Church Business Administrator                |
| <input type="checkbox"/> Pastor (Redevelopment/Transformation)      | <input type="checkbox"/> Executive/Director                           |
| <input type="checkbox"/> Pastor (Tentmaker/Part-time)               | <input type="checkbox"/> Minister of Music (ordained)                 |
| <input type="checkbox"/> Pastor (Yoked/Multiple)                    | <input type="checkbox"/> Director of Music (non-ordained)             |
| <input type="checkbox"/> Pastor (Parish)                            | <input type="checkbox"/> College/Seminary Faculty                     |
| <input type="checkbox"/> Pastor (Shared Ministry)                   | <input type="checkbox"/> College/Seminary Staff                       |
| <input type="checkbox"/> Pastor (Supply)                            | <input type="checkbox"/> Mission Co-Worker (International)            |
| <input type="checkbox"/> Executive Pastor                           | <input type="checkbox"/> General Assembly Staff                       |
| <input type="checkbox"/> Co-Pastor                                  | <input type="checkbox"/> Presbytery Program Staff                     |
| <input type="checkbox"/> Designated Pastor                          | <input type="checkbox"/> Synod Program Staff                          |
| <input type="checkbox"/> Mission Pastor                             | <input type="checkbox"/> Presbytery/Synod Stated Clerk                |
| <input type="checkbox"/> Interim Pastor                             | <input type="checkbox"/> Presbytery/Synod Executive/Leader            |
| <input type="checkbox"/> Interim Associate Pastor                   | <input type="checkbox"/> Presbytery/Synod Exec/Leader & SC (combined) |
| <input type="checkbox"/> Interim Ministry (Governing Body)          | <input type="checkbox"/> Other  |

Specify Title (if appropriate) \_\_\_\_\_

**Employment Status**

Full Time       Part Time       Open to Either

**Years of Experience Desired**

First Ordained Call       less than 2 years       2 years or more  
 4 years or more       6 years or more       8 years or more

**Language Requirements**

English       Spanish       Korean       Mandarin Chinese  
 Japanese       Cantonese       Taiwanese       Other

Deadline date for this CIF, if any: \_\_\_\_\_

## CIF (Part II) - Step 2 of 7

Is this a yoked congregation?  No  Yes (If yes, please complete the Yoked Congregation Details Form.)

## CIF (Part II) - Step 3 of 7

**Brief Church Mission Statement:** *Please limit your response to no more than 1500 characters including spaces and punctuation.*

The mission of KPCM is to praise and worship the sovereign God, to care each other nurturing the members to be Christ's disciples, and to mission out the local community and the world in accordance with the great commission of the Lord as follows:

- Conduct worship, mission, education, and fellowship to glorify God with teaching from Jesus Christ.
- Encourage and help each other to testify their faith in loving God through everyday lives.
- Provide an active place of healing for the broken and the lost.
- Love and serve the members in peace and unity, and build the bridges between different cultures and generations.
- Respond to God's call, mission out to the local community and the world outward in obedience to the great commission of the Lord.

**Narrative Questions:** *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

**Please write a brief description of your church/organization programs or accomplishments.**

With God's grace, we are proud of our unique history when two churches merged in 1991 to become KPCM. In 1959 a bible study group among the Koreans in the Twin cities eventually evolved into one of the largest Presbyterian churches in the Presbytery. We had an English ministry since 1986 and the EM became an independent church, "Church of All Nations", in 2004, which moved out to another location in 2006.

KPCM restarted its English ministry in 2006 and the EM is growing with a new associate pastor installed in September 2010. The Church provides mission activities, including short term mission trips to Yucatan, Mexico.

and Pine Ridge Indian Reservation, SD. We also support North Korean and Russian missions, and many missionaries throughout the world. We have also supported Korean Adoptee Ministry, for the area has the largest concentration of adopted Koreans in the nation. The church has various small groups to make such outreach possible and they are: Men's, Women's, Paul's, Timothy's, and Enoch's (for the elderly) missions. Additionally, the Church has some 20 House Church to keep the congregation's faith healthy and growing.

The Church offers three Sunday worship services including one for the English ministry, and other worship services including dawn prayer service every day of the week, except for Sunday. We also hold Wednesday evening worship service/Bible study.

**Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.**

- The members of the Church seek their spiritual growth through active participation in worship service, a House Church (a small group outreach program), Bible study groups, and many prayer meetings.
- The Church reaches out to those in need by providing community services such as giving hands to the needy, providing scholarships, and supporting Korean community institutions.
- We provide home to the largest group of students from abroad in the Midwest: Paul's (married) and Timothy's (single) groups diligently work for the church as well as on college campuses. The church supports their activities and growth.
- In order to spread God's word and love we are engaged in short term mission trips within the country and throughout the world. We support many missionaries all over the world, and within the church there are many small groups each carrying out independent mission works. We are in process to build a mission center in Yucatan, Mexico.
- We provide a firm spiritual foundation for our rising generation through Christian education such as Sunday school programs, summer vacation Bible studies, and biblical special events.

**What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?**

As a Korean-American church, we feel a particular call to respond to the Great Commission to share the gospel with our congregation, neighborhoods, community, and the world. We do this through joyful worship, faithful prayer, outreach to newcomers, support of evangelism, and giving to the needy. We have a strong desire to

create a sense of unity and mutual love in this place where all members of the congregation pass on the love of Jesus Christ to the world.

We want KPCM to be a place where our congregation identifies themselves as Christian rather than Koreans or Korean Americans. For the second generation, we want to create a comprehensive program which provides them with a sense of belonging to a spiritual and worldly community and help them have a continuing relationship with God.

KPCM is committed to developing and nurturing leadership in all generations of the church, be it first, second or even third. It is committed to promoting spiritual leadership in its worship, its study of the Word of God, and its witness in the world.

## CIF (Part II) - Step 4 of 7

### References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry liaison, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Rev. Chaz Ruark  
Address Presbytery of the Twin cities area: 122 W Franklin Ave. # 508, MN 55404  
Phone Number 612-871-7281  
Relation Executive Presbyter  
E-mail EP@PTCAWEB.ORG

Name Rev. William Yeager  
Address 9612 Falcons Way, Eden Prairie, MN 55347  
Phone Numbers 952-941-6598  
Relation COM Liaison  
E-mail billgaily@ymail.com

Name Rev. Jong Hyung Lee  
Address 5840 Humboldt Ave North Brooklyn Center, MN 55430  
Phone Numbers 763-560-6699  
Relation KPCM Interim Pastor  
E-mail jonghlee41@yahoo.com

## **CIF (Part II) - Step 5 of 7**

**Position Description:** *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

**Major Responsibilities:** *For what specific tasks, assignments, and program areas will this person have responsibility?*

With the support from leadership and church staffs, all of the responsibilities are based on the Book of Order of the PCUSA, including the following:

- 1) Increase growth in Christian faith of church members
- 2) Plan and conduct worship and administer the Sacraments
- 3) Plan and moderate meetings of the Session and Congregation
- 4) Make pastoral visits on a regular basis to members in homes, hospitals, nursing homes, and to those who may require visitation.
- 5) Supervise the work of the church and the staff members
- 6) Reach out the new members and inactive members
- 7) ~~Lead the church in the area of Christian education, stewardship, evangelism, and the spiritual development of members~~
- 8) Maximize congregational resources to ensure that the desired goals are set and that the past activities are reviewed and evaluated
- 9) Be responsible for short and long-term planning, recognizing the unique situation of the church
- 10) Effectively communicate with the congregation and encourage communication throughout the congregation
- 11) Teach and/or supervise the Confirmation classes and teach the Baptism classes, new member classes, and others
- 12) Participate in Presbytery, Synod, and General Assembly as called upon
- 13) Carry out any other responsibilities required by and in close cooperation with the Session and the Congregation

**Description of characteristics and qualifications needed in a person who would fill this position.**

### Qualification

- 1) Meet the requirements and procedures designed by the PCUSA
- 2) Communicate fluently in Korean and adequately in English
- 3) Hold a degree from an accredited theological seminary
- 4) Have experience in ministry in the U.S.
- 5) Relate well to all age groups

- 6) Demonstrated experience in developing, organizing, administrating and church activities and programs in accordance with the mission statement
- 7) Deliver the Word of God to increase the church spiritual growth
- 8) Assured of God's calling to the church and to himself/herself

#### Characteristics

- 1) Proven educator and team builder
- 2) Visible lordship of Jesus Christ in work and personal life and shown through participation in the church
- 3) Able to delegate responsibilities appropriately
- 4) Having strong personal integrity

**Primary Skill Choices: Select up to 10 skills from the list below which you would like to see in the person filling this position.**

- |  |   |
|--|---|
| <input type="checkbox"/> Administration of Programs                      | <input type="checkbox"/> Administrative Leadership                                    |
| <input type="checkbox"/> Adult Ministry                                  | <input type="checkbox"/> Budget Preparation   |
| <input type="checkbox"/> Building Renovation/Property Development        | <input type="checkbox"/> Children's Ministry  |
| <input type="checkbox"/> Choir Directing                                 | <input type="checkbox"/> Communication (Written/Oral)                                 |
| <input type="checkbox"/> Community Ministries                            | <input type="checkbox"/> Community Service and Leadership                             |
| <input checked="" type="checkbox"/> Conflict Management/Mediation Skills | <input checked="" type="checkbox"/> Congregational Communication                      |
| <input type="checkbox"/> Congregational Fellowship                       | <input type="checkbox"/> Congregational Home Visitation                               |
| <input type="checkbox"/> Congregational Redevelopment/Revitalization     | <input type="checkbox"/> Corporate Worship/Sacraments                                 |
| <input type="checkbox"/> Counseling                                      | <input checked="" type="checkbox"/> Cross Cultural Collaboration/Cultural Proficiency |
| <input type="checkbox"/> Curriculum Building                             | <input type="checkbox"/> Defining Program Needs                                       |
| <input type="checkbox"/> Development of New Educational Experiences      | <input type="checkbox"/> Ecumenical and Interfaith Activities                         |
| <input type="checkbox"/> Evaluation of Program and Staff                 | <input checked="" type="checkbox"/> Evangelism  |
| <input type="checkbox"/> Facility Management                             | <input type="checkbox"/> Family Ministry  |
| <input type="checkbox"/> Financial Management                            | <input type="checkbox"/> Fund Raising   |
| <input type="checkbox"/> Governing Body Ministry                         | <input type="checkbox"/> Group Process Facilitation                                   |
| <input type="checkbox"/> Hospital and Emergency Visitation               | <input type="checkbox"/> Information Technology                                       |
| <input type="checkbox"/> Instrumental Music                              | <input type="checkbox"/> Involvement in Mission Beyond Local Church                   |
| <input checked="" type="checkbox"/> Leadership Development               | <input type="checkbox"/> Leadership of Staff/Volunteers                               |
| <input type="checkbox"/> Leading Music Ministry                          | <input type="checkbox"/> Legal/Tax Matters  |
| <input type="checkbox"/> Management of Building Usage                    | <input type="checkbox"/> Management of Equipment Resources                            |
| <input type="checkbox"/> New Church Development                          | <input type="checkbox"/> Office Management  |
| <input type="checkbox"/> Older Adult Ministry                            | <input type="checkbox"/> Organization /Administration                                 |
| <input type="checkbox"/> Organizational Leadership and Development       | <input type="checkbox"/> Parliamentary Expertise                                      |
| <input checked="" type="checkbox"/> Pastoral Care                        | <input type="checkbox"/> PCUSA Polity/Constitutional Knowledge                        |
| <input checked="" type="checkbox"/> Preaching                            | <input type="checkbox"/> Problem Solving/Decision Making                              |
| <input type="checkbox"/> Project Management                              | <input type="checkbox"/> Public Relations   |
| <input type="checkbox"/> Rural Ministry                                  | <input type="checkbox"/> Scholarship/Publishing                                       |
| <input type="checkbox"/> Small Membership Church Ministry                | <input checked="" type="checkbox"/> Spiritual Development                             |
| <input type="checkbox"/> Staffing/Human Resources                        | <input type="checkbox"/> Stewardship and Commitment Program                           |
| <input checked="" type="checkbox"/> Strategic Planning                   | <input checked="" type="checkbox"/> Teaching  |
| <input type="checkbox"/> Training Volunteers                             | <input type="checkbox"/> Transitional/Interim Ministry                                |
| <input type="checkbox"/> Urban Ministry                                  | <input type="checkbox"/> Young Adult Ministry   |
| <input type="checkbox"/> Youth Ministry                                  |   |

**Compensation and Housing.** *A range is needed for matching purposes. The maximum salary is not published anywhere.* Effective salary is cash salary plus housing allowance or manse value and other compensation considered "effective salary" by the Board of Pensions of the PC(USA).

Minimum **Effective** Salary \$ 50,000

Maximum **Effective** Salary \$ 80,000

Housing Type        Manse  
        Housing Allowance  
       Open To Either  
       Not Applicable (*For Non-pastoral Positions Only*)

**Geographic Choices.**

**Suggest individuals from anywhere in the United States (or)**

       **Suggest individuals only from specific areas checked below:**

- |   |                                    |
|---|------------------------------------|
| <u>      </u> Alabama   | <u>      </u> Alaska               |
| <u>      </u> Arkansas  | <u>      </u> Arizona              |
| <u>      </u> California  | <u>      </u> Colorado             |
| <u>      </u> Connecticut   | <u>      </u> District of Columbia |
| <u>      </u> Delaware  | <u>      </u> Florida              |
| <u>      </u> Georgia   | <u>      </u> Hawaii               |
| <u>      </u> Idaho   | <u>      </u> Illinois             |
| <u>      </u> Indiana   | <u>      </u> Iowa                 |
| <u>      </u> Kansas  | <u>      </u> Kentucky             |
| <u>      </u> Louisiana   | <u>      </u> Maine                |
| <u>      </u> Maryland  | <u>      </u> Massachusetts        |
| <u>      </u> Michigan  | <u>      </u> Minnesota            |
| <u>      </u> Mississippi   | <u>      </u> Missouri             |
| <u>      </u> Montana   | <u>      </u> Nebraska             |
| <u>      </u> North Carolina                                      | <u>      </u> North Dakota         |
| <u>      </u> New Hampshire                                       | <u>      </u> New Jersey           |
| <u>      </u> New Mexico  | <u>      </u> New York             |
| <u>      </u> Nevada  | <u>      </u> Ohio                 |
| <u>      </u> Oklahoma  | <u>      </u> Oregon               |
| <u>      </u> Pennsylvania  | <u>      </u> Puerto Rico          |
| <u>      </u> Rhode Island  | <u>      </u> South Carolina       |
| <u>      </u> South Dakota  | <u>      </u> Tennessee            |
| <u>      </u> Texas   | <u>      </u> Utah                 |
| <u>      </u> Vermont   | <u>      </u> Virginia             |
| <u>      </u> Washington  | <u>      </u> West Virginia        |
| <u>      </u> Wisconsin   | <u>      </u> Wyoming              |
| <input checked="" type="checkbox"/> <u>      </u> x-International |                                    |

## CIF (Part II) - Step 6 of 7

### Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial-ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n)  
(G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

X  Yes

No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church *"...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."*

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

X  Yes

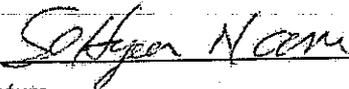
No

## CIF (Part II) - Step 7 of 7

### Pastor Nominating Committee/Search Committee Chairperson Detail:

Name Sehyun Nam  
Address 4890 Wild Canyon Drive  
City Woodbury State MN Zip Code 55129  
Preferred Phone 651-768-8939  
Alternate Phone 651-285-9715  
FAX \_\_\_\_\_  
E-mail Address for PNC Communications: SSNAM01@GMAIL.COM

### Endorsements

Pastor Nominating Committee  
or Search Committee  Date 12/12/2010  
Signature

Clerk of Session  Date 12/12/2010  
Signature

Committee on Ministry \_\_\_\_\_ Date \_\_\_\_\_  
Signature

Rev. 9/2006

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.